## Peer Support Action Plans

The following templates have been designed to help you implement and sustain the changes you may want to make to your teaching practice as a result of attending an Ako Panuku course. Treat them as a guide only – feel free to change the templates to suit you and your support person/people.

The type of change you may want to make to your practice could range from introducing a new teaching technique to strengthening your self-review processes. Use your peer to support you with ideas and suggestions on how to plan, action and review your changes.

**PLANNING**

Planning allows you to minimise risks and maximise opportunities in order to achieve your objectives. Good preparation will provide you with a map of how to achieve your goals.

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| **STAGE 1: PLANNING** | **Goal (What Do You Want To Achieve/Change?)** |
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| **How are you going to achieve this?** |
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| **When are you going to effect the change?** |
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| **What support will you need? (resources, advice etc)** |
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| **What will it the change look like?** |
|  |
| **What will my students be saying or doing?** |
|  |

**MAKING THE CHANGE**

Recording your experiences will enable you to reflect on how well things are going and allow you to make improvements if necessary.

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| **STAGE 2: ACTION** | **What is working?** | **Why?** |
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| **What isn’t working?** | **Why?** |
|  |  |
| **Have you had to engage additional support or resources? If yes, please describe…** | |
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**REFLECTING**

Reflection allows us to stop and review what has happened so that we can consider the next steps.

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| **STAGE 3: REVIEW** | **Are you satisfied with the outcome of your action plan? Please describe…** | |
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| **What does the outcome look like? How has this differed from your original plan?** | |
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| **What could YOU have done differently to improve the outcome?** | |
|  | |
| **What next?** | |
|  | **Raise feedback at next RMSA** |
|  | **Adjust original action plan and try again** |
|  | **Develop new action plan** |
|  | **Other (Please describe):** |
|  | |

Ako Panuku would appreciate the opportunity to view your actions plans once you have completed them. Information will only be used to provide responsive support to members of Ako Panuku and your details will not be recorded. If you wish to send these through to us please send a copy to [akopanuku@haemata.co.nz](mailto:akopanuku@haemata.co.nz) or post a hardcopy to Ako Panuku, PO Box 603, Whakatāne 3158.